



# QUARTZ HILL WATER DISTRICT

5034 W Avenue L • Quartz Hill, CA 93536  
661-943-3170 • www.qhwd.org

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## **AGENDA**

### **BOARD OF DIRECTORS REGULAR MEETING**

**August 17, 2017 7:00pm**

Location:

5034 W Avenue L  
Quartz Hill, CA 93536

#### **ITEM 1 ROLL CALL**

#### **ITEM 2 PLEDGE OF ALLECIANCE**

#### **ITEM 3 ADOPTION OF AGENDA**

Members of the public shall have an opportunity to comment on each agenda item as the Board, prior to action being taken, is considering it.

#### **ITEM 4 PUBLIC COMMENT**

At this time, members of the public shall have an opportunity to comment on any matter within the jurisdiction of the District, which is not on the agenda. (Guidelines available at meeting.)

#### **ITEM 5 DISCUSSION ITEMS**

Employee Development Opportunity

#### **ITEM 6 ACTION ITEMS**

All matters listed under the Consent Calendar are considered routine and non-controversial. The Board will act upon them by one motion in the order listed below. There will be no separate discussion on these items prior to the President of the Board reading the Action Item unless a Board member, staff, or member of the public, requests specific items be discussed and/or removed from the Consent Calendar for separate action.

##### **A. CONSENT CALENDAR**

1. Consideration and possible approval of the July 20, 2017 minutes of the Board of Directors Regular Meeting.

and

2. Consideration and possible approval June check record.

**B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

and

**C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

None

**D. ACTION CALENDAR**

1. Consideration and possible action to approve the purchase of 500 Allegro Master meters for the annual meter exchange program.

**ITEM 7 INFORMATION ITEMS (Written reports included)**

**A. Staff Reports**

**i. Report on Community Outreach**

Debi Pizzo

**ii. Report by Assistant General Manager**

Brent Byrne

**iii. Report by General Manager**

Chad Reed

**B. Reports by Directors**

**C. Reports by Attorney**

Closed session

**ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS**

**ITEM 9 CLOSED SESSION**

**A. Conference with Legal Counsel**

1. Existing Litigation: (Paragraph (1) of subdivision (d) of Section 54956.9)

**i. Diamond Farming/Bolthouse Farms Case/LA County**

2. Anticipated Litigation (§:54956.9)

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

**i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.**

**B. Conference with labor negotiator (Gov't Code § 54957)**

**C. Public Employee Performance/Discipline/Dismissal/Release.**

**D. Potential Future Sites.**

**ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

**ITEM 11 ADJOURNMENT**

**QUARTZ HILL WATER DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS OF REGULAR MEETING**

A meeting of the Board of the Directors was held at 7:06 p.m., on July 20, 2017, at 5034 West Avenue L, Quartz Hill, California pursuant to notice duly given.

**ITEM 1 ROLL CALL**

President Allen G. Flick, Sr., Vice President James Powell, DDS, Director Peggy Powell, Director K. Michael Scott, Board Secretary Debi Pizzo, Assistant General Manager Brent Byrne, General Manager Chad Reed and Brad Weeks, of Charlton Weeks LLP.

Absent: Director Sheldon Carter

Employees: None

Public in Attendance: Jim Krieger, John Hutak

**ITEM 2 PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Director P. Powell

**ITEM 3 ADOPTION OF AGENDA**

On motion Vice President Powell, and second by Director P. Powell, agenda adopted unanimously.

**ITEM 4 PUBLIC COMMENT**

None

**ITEM 5 DISCUSSION ITEM**

Strategic Vision and Goals Review by General Manager Chad Reed.

**ITEM 6 ACTION ITEMS**

**A. CONSENT CALENDAR**

1. Consideration and possible approval of the June 15, 2017 minutes of the Board of Directors Regular Meeting.

and

2. Consideration and possible approval May check record.

On motion by Vice President Powell, and second by Director P. Powell, minutes and check record unanimously approved.



**B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

1. Consideration and possible action to approve attendance of Denise Burks, at the 2017 CUSI UMS National User Group Conference in St. Louis, Missouri, October 17 & 18, 2017.

On motion by Vice President Powell, and second by Director Scott, action item approved unanimously.

2. Consideration and possible action to approve attendance of two staff members at the Elements User Conference in Park City, Utah, August 22-25, 2017.

On motion by Vice President Powell, and second by Director P. Powell, action item approved unanimously.

3. Consideration and possible action to approve attendance of Chad Reed at the CSDA Annual Conference and Exhibitor Showcase for Growth, Knowledge and Experience, September 25-28, 2017 in Monterey, CA.

On motion by Vice President Powell, and second by Director P. Powell, action item approved unanimously.

**C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

None requested.

**D. ACTION CALENDAR**

1. Consideration and possible action to approve Public Water Agencies Group Water Preparedness Coordinator MOU.

On motion by Vice President Powell, and second by Director Scott, MOU approved for a two year term and then further evaluate at 20 months for potential renewal. Director P. Powell votes no and remaining Directors vote yes. Motion approved.

2. Consideration and possible action to approve comprehensive arsenic and hexavalent chromium study at Site 18.

Item tabled.

**ITEM 7 INFORMATION ITEMS (Written reports included)**

- A. Staff Reports**
  - i. Report by Assistant General Manager**  
Brent Byrne
  - ii. Report by General Manager**  
Chad Reed
- B. Reports by Directors**  
None
- C. Reports by Attorney**

**ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS**

Employee Development Opportunity  
Potentially tabled item

**ITEM 9 CLOSED SESSION**

**A. Conference with Legal Counsel**

1. Existing Litigation: (Paragraph (1) of subdivision (d) of Section 54956.9)
  - i. Diamond Farming/Bolthouse Farms Case/LA County
2. Anticipated Litigation (§:54956.9)
  - i. Quartz Hill Water District v. Dennis  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9  
i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.

**B. Conference with labor negotiator (Gov't Code § 54957)**

- C. Public Employee Performance/Discipline/Dismissal/Release.**
- D. Potential Sites 18 and 19.**

**ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

No reportable action was taken.

**ITEM 11 ADJOURNMENT**

President Flick called for any other business. When none was presented, meeting was adjourned at 9:24 pm.

\_\_\_\_\_  
President Flick

Attested: \_\_\_\_\_  
Debi Pizzo, Board Secretary



**Quartz Hill Water District**  
 Check/Voucher Register - CHECK REGISTER DETAIL  
 Cash In Bank (California Bank & Trust) - 1030  
 From 6/1/2017 Through 6/30/2017

| Document Date | Check Number | Payee                                       | Check Amount | Cleared Status | Spoiled |
|---------------|--------------|---|--------------|----------------|---------|
| 6/8/2017      | 12079        | AFSCME LOCAL 1902                           | 186.62       | OS             | No      |
| 6/8/2017      | 12080        | American Iron Work                          | 759.00       | OS             | No      |
| 6/8/2017      | 12081        | Antelope Valley Window Cleaning             | 30.00        | OS             | No      |
| 6/8/2017      | 12082        | Antelope Valley East Kern Water Agency      | 81,948.09    | OS             | No      |
| 6/8/2017      | 12083        | Benz Sanitation, Inc                        | 105.88       | OS             | No      |
| 6/8/2017      | 12084        | Luis Campos                                 | 2,300.00     | OS             | No      |
| 6/8/2017      | 12085        | Sheldon Carter                              | 100.00       | OS             | No      |
| 6/8/2017      | 12086        | Charlton Weeks Attorneys at Law             | 906.00       | OS             | No      |
| 6/8/2017      | 12087        | Cobb, Doerfler & Associate, CPA, Inc.       | 125.00       | OS             | No      |
| 6/8/2017      | 12088        | DataProse, Inc.                             | 4,766.32     | OS             | No      |
| 6/8/2017      | 12089        | Allen Flick                                 | 100.00       | OS             | No      |
| 6/8/2017      | 12090        | Horn's Backflow & Plumbing Service, Inc.    | 50.00        | OS             | No      |
| 6/8/2017      | 12091        | INX Building Maintenance Solutions          | 590.65       | OS             | No      |
| 6/8/2017      | 12092        | JOHN'S TRACTOR SERVICE                      | 550.00       | OS             | No      |
| 6/8/2017      | 12093        | Debbie Crivello                             | 990.00       | OS             | No      |
| 6/8/2017      | 12094        | James Powell                                | 100.00       | OS             | No      |
| 6/8/2017      | 12095        | Peggy Powell                                | 100.00       | OS             | No      |
| 6/8/2017      | 12096        | K. Michael Scott                            | 100.00       | OS             | No      |
| 6/8/2017      | 12097        | Underground Service Alert/SC                | 52.50        | OS             | No      |
| 6/8/2017      | 12098        | Urban Futures, Inc.                         | 1,200.00     | OS             | No      |
| 6/8/2017      | 12099        | VAVRINEK, TRINE, DAY & CO., LLP             | 1,200.00     | OS             | No      |
| 6/14/2017     | 12100        | C2 Consult Corporation                      | 1,247.50     | OS             | No      |
| 6/14/2017     | 12101        | Culver Company                              | 195.03       | OS             | No      |
| 6/14/2017     | 12102        | R. Baker Construction                       | 3,003.00     | OS             | No      |
| 6/14/2017     | 12103        | Chad Reed                                   | 81.70        | OS             | No      |
| 6/14/2017     | 12104        | Clinical Laboratory of San Bernardino, Inc. | 835.00       | OS             | No      |
| 6/14/2017     | 12138        | ACWA JOINT POWERS INSURANCE AUTHORITY       | 21,400.16    | OS             | No      |
| 6/14/2017     | 12139        | ACWA JOINT POWERS INSURANCE AUTHORITY       | 22,496.88    | OS             | No      |
| 6/14/2017     | 12140        | ACWA JOINT POWERS INSURANCE AUTHORITY       | 4,019.55     | OS             | No      |
| 6/14/2017     | 12141        | Arrow Transit Mix, Inc.                     | 85.28        | OS             | No      |
| 6/14/2017     | 12142        | Antelope Valley East Kern Water Agency      | 87,996.90    | OS             | No      |
| 6/14/2017     | 12143        | Charlton Weeks Attorneys at Law             | 2,541.00     | OS             | No      |
| 6/14/2017     | 12144        | Computer Condiments                         | 16.80        | OS             | No      |
| 6/14/2017     | 12145        | DataProse, Inc.                             | 4,027.87     | OS             | No      |
| 6/14/2017     | 12146        | INX Building Maintenance Solutions          | 590.65       | OS             | No      |
| 6/14/2017     | 12147        | L.A. COUNTY WATERWORKS                      | 769.04       | OS             | No      |
| 6/14/2017     | 12148        | Debi Pizzo                                  | 303.55       | OS             | No      |
| 6/14/2017     | 12149        | Tesco Controls, Inc                         | 12,535.41    | OS             | No      |
| 6/14/2017     | 12150        | Underground Service Alert/SC                | 82.50        | OS             | No      |
| 6/29/2017     | 12117        | Antelope Valley Window Cleaning             | 30.00        | OS             | No      |
| 6/29/2017     | 12118        | Best Best & Krieger, LLP                    | 88.50        | OS             | No      |
| 6/29/2017     | 12119        | Bohn's Printing                             | 827.59       | OS             | No      |
| 6/29/2017     | 12120        | Clinical Laboratory of San Bernardino, Inc. | 259.00       | OS             | No      |
| 6/29/2017     | 12121        | Computer Condiments                         | 16.80        | OS             | No      |
| 6/29/2017     | 12122        | Double S Pest Control                       | 200.00       | OS             | No      |
| 6/29/2017     | 12123        | Grantham's Custom Painting                  | 2,000.00     | OS             | No      |
| 6/29/2017     | 12123        | Grantham's Custom Painting                  | 2,000.00     | OS             | No      |

**Quartz Hill Water District**  
 Check/Voucher Register - CHECK REGISTER DETAIL  
 Cash In Bank (California Bank & Trust) - 1030  
 From 6/1/2017 Through 6/30/2017

| Document Date | Check Number | Payee   | Check Amount | Cleared Status | Spoiled |
|---------------|--------------|---|--------------|----------------|---------|
| 6/29/2017     | 12124        | Horn's Backflow & Plumbing Service, Inc.                  | 50.00        | OS             | No      |
| 6/29/2017     | 12125        | R. Baker Construction                                     | 5,255.25     | OS             | No      |
| 6/29/2017     | 12125        | R. Baker Construction                                     | 926.25       | OS             | No      |
| 6/29/2017     | 12126        | VAVRINEK, TRINE, DAY & CO., LLP                           | 3,780.00     | OS             | No      |
| 6/29/2017     | 12168        | AFSCME LOCAL 1902   | 186.62       | OS             | No      |
| 6/29/2017     | 12169        | Luis Campos   | 250.00       | OS             | No      |
| 6/29/2017     | 12170        | Continental Utility Solutions, Inc.                       | 4,600.00     | OS             | No      |
| 6/29/2017     | 12171        | Ryan Epps   | 250.00       | OS             | No      |
| 6/29/2017     | 12172        | Allen Flick   | 100.00       | OS             | No      |
| 6/29/2017     | 12173        | Travis Hagan  | 250.00       | OS             | No      |
| 6/29/2017     | 12174        | Joe Lopez   | 250.00       | OS             | No      |
| 6/29/2017     | 12175        | Matt Manning  | 250.00       | OS             | No      |
| 6/29/2017     | 12176        | K. Michael Scott  | 100.00       | OS             | No      |
| 6/29/2017     | 12177        | Matt White  | 250.00       | OS             | No      |
| 6/30/2017     | 12151        | AFSCME LOCAL 1902   | 186.62       | OS             | No      |
| 6/30/2017     | 12151        | AFSCME LOCAL 1902   | 186.62       | OS             | No      |
| 6/30/2017     | 12152        | Arrow Transit Mix, Inc.                                   | 85.28        | OS             | No      |
| 6/30/2017     | 12153        | Benz Sanitation, Inc                                      | 105.88       | OS             | No      |
| 6/30/2017     | 12154        | Clinical Laboratory of San Bernardino, Inc.               | 250.00       | OS             | No      |
| 6/30/2017     | 12155        | IRS USA Tax Payment                                       | 964.89       | OS             | No      |
| 6/30/2017     | 12156        | Los Angeles County Fire Department                        | 769.04       | OS             | No      |
| 6/30/2017     | 12156        | Los Angeles County Fire Department                        | (769.04)     | OS             | No      |
|               |              | Total Cash In Bank<br>(California Bank &<br>Trust) - 1030 | 282,187.18   |                |         |
| Report Total  |              |   | 282,187.18   |                |         |