



# QUARTZ HILL WATER DISTRICT

5034 W Avenue L • Quartz Hill, CA 93536  
661-943-3170 • www.qhwd.org

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## **AGENDA BOARD OF DIRECTORS *REGULAR MEETING***

**October 19, 2017 7:00pm**

Location: 5034 W Avenue L, Quartz Hill, CA 93536

### **ITEM 1 ROLL CALL**

### **ITEM 2 PLEDGE OF ALLEGIANCE**

### **ITEM 3 ADOPTION OF AGENDA**

### **ITEM 4 PUBLIC COMMENT**

At this time, members of the public shall have an opportunity to comment on any matter within the jurisdiction of the District, which is not on the agenda. (Guidelines available at meeting.)

### **ITEM 5 DISCUSSION ITEMS**

None requested

### **ITEM 6 ACTION ITEMS**

All matters listed under the Consent Calendar are considered routine and non-controversial. The Board will act upon them by one motion in the order listed below. There will be no separate discussion on these items prior to the President of the Board reading the Action Item unless a Board member, staff, or member of the public, requests specific items be discussed and/or removed from the Consent Calendar for separate action.

#### **A. CONSENT CALENDAR**

1. Consideration and possible approval of the September 21, 2017 minutes of the Board of Directors Regular Meeting.

\*October 12, 2017 Agendized meeting was not held as there was no quorum.

and

2. Consideration and possible approval of the September check record.

**B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

and

**C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

None

**D. ACTION CALENDAR**

1. Consideration and possible action to adopt Resolution 17-10-19A RESOLUTION OF THE BOARD OF DIRECTORS OF QUARTZ HILL WATER DISTRICT ADOPT QHWD'S URBAN WATER MANAGEMENT PLAN RESCINDING RESOLUTION NO. 16-0531A. The new resolution is an amendment to the 2015 UWMP to ensure consistent use of the Department of Water Resources population tool.

**ITEM 7 INFORMATION ITEMS (Written reports included)**

**A. Staff Reports**

**i. Report by Assistant General Manager**

Brent Byrne

**ii. Report by General Manager**

Chad Reed

**B. Reports by Directors**

**C. Reports by Attorney**

Closed session

**ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS**

**ITEM 9 CLOSED SESSION**

**A. Conference with Legal Counsel**

1. Existing Litigation: (Paragraph (1) of subdivision (d) of Section 54956.9)

i. Diamond Farming/Bolthouse Farms Case/LA County

2. Anticipated Litigation (§:54956.9)

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.

**B. Conference with labor negotiator (Gov't Code § 54957)**

**C. Public Employee Performance/Discipline/Dismissal/Release.**

**D. Potential Future Sites.**

**ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

**ITEM 11 ADJOURNMENT**



**QUARTZ HILL WATER DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS OF REGULAR MEETING**

A meeting of the Board of the Directors was held at 7:01 p.m., on September 21, 2017, at 5034 West Avenue L, Quartz Hill, California pursuant to notice duly given.

**ITEM 1 ROLL CALL**

President Allen G. Flick, Sr., Vice President James Powell, DDS, Director Peggy Powell, Director K. Michael Scott, Director Sheldon Carter, Board Secretary Debi Pizzo, Assistant General Manager Brent Byrne, General Manager Chad Reed and Brad Weeks, of Charlton Weeks LLP.

Absent: None

Employees: None

Public in Attendance: None

**ITEM 2 PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Director Powell

**ITEM 3 ADOPTION OF AGENDA**

On motion Director Scott, and second by Director Carter, agenda adopted unanimously.

**ITEM 4 PUBLIC COMMENT**

None

**ITEM 5 DISCUSSION ITEM**

None requested.

**ITEM 6 ACTION ITEMS**

**A. CONSENT CALENDAR**

1. Consideration and possible approval of the August 17, 2017 minutes of the Board of Directors Regular Meeting.

and

2. Consideration and possible approval of the check record.

On motion by Vice President Powell, and second by Director Powell, minutes and check record unanimously approved.

**B. AUTHORIZATION FOR STAFF TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

and **C. AUTHORIZATION FOR MEMBERS OF THE BOARD TO ATTEND CONFERENCES, MEETINGS, SEMINARS AND TRAINING SESSIONS AS FOLLOWS:**

None requested.



**D. ACTION CALENDAR**

1. Consideration and possible action to enter an agreement with ATS to provide cell site management.

On motion by Director Scott, and second by Director Carter, motion to enter into agreement with ATS passed unanimously.

**ITEM 7 INFORMATION ITEMS (Written reports included)**

**A. Staff Reports**

**i. Report by Assistant General Manager**

Brent Byrne

**ii. Report by General Manager**

Chad Reed

**B. Reports by Directors**

**C. Reports by Attorney**

Closed session

**ITEM 8 DIRECTOR REQUESTS FOR FUTURE AGENDA ITEMS**

None requested

**ITEM 9 CLOSED SESSION**

**A. Conference with Legal Counsel**

1. Existing Litigation: (Paragraph (1) of subdivision (d) of Section 54956.9)

i. Diamond Farming/Bolthouse Farms Case/LA County

2. Anticipated Litigation (§:54956.9)

i. Quartz Hill Water District v. Dennis

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9

i. Agreement KWHW:JHH.mh 12-10-59-6 of February 4, 1959.

**B. Conference with labor negotiator (Gov't Code § 54957)**

**C. Public Employee Performance/Discipline/Dismissal/Release.**

**D. Potential Sites 18 and 19.**

**ITEM 10 PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

No reportable action was taken.

**ITEM 11 ADJOURNMENT**

President Flick called for any other business. When none was presented, meeting was adjourned at 8:40 pm.

\_\_\_\_\_  
President Flick

Attested: \_\_\_\_\_  
Debi Pizzo, Board Secretary



**Quartz Hill Water District**  
 Check/Voucher Register  
 1030 - Cash In Bank (California Bank & Trust)  
 APS  
 From 9/1/2017 Through 9/30/2017

Document Date	Check Number	Payee	Check Amount	Cleared Status	Spoiled
9/7/2017	12230	DataProse, Inc.	3,678.90	OS	No
9/8/2017	12211	ACWA JOINT POWERS INSURANCE AUTHORITY	22,496.88	OS	No
9/8/2017	12212	Antelope Valley Window Cleaning	30.00	OS	No
9/8/2017	12213	Arrow Transit Mix, Inc.	43.36	OS	No
9/8/2017	12214	Antelope Valley East Kern Water Agency	75,383.49	OS	No
9/8/2017	12215	Bohn's Printing	571.32	OS	No
9/8/2017	12216	Brent Byrne	440.80	OS	No
9/8/2017	12217	Bankcard Center	33,004.75	OS	No
9/8/2017	12218	Charlton Weeks Attorneys at Law	3,609.00	OS	No
9/8/2017	12219	Chemsearch	1,452.63	OS	No
9/8/2017	12220	Clinical Laboratory of San Bernardino, Inc.	1,547.00	OS	No
9/8/2017	12221	Computer Condiments	16.80	OS	No
9/8/2017	12222	Double S Pest Control	300.00	OS	No
9/8/2017	12222	Double S Pest Control	75.00	OS	No
9/8/2017	12223	INX Building Maintenance Solutions	590.65	OS	No
9/8/2017	12224	L.A. COUNTY WATERWORKS	1,089.01	OS	No
9/8/2017	12225	Debi Pizzo	54.79	OS	No
9/8/2017	12226	RBC Incorporated	3,763.50	OS	No
9/8/2017	12226	RBC Incorporated	1,998.75	OS	No
9/8/2017	12227	Chad Reed	330.00	OS	No
9/8/2017	12228	Underground Service Alert/SC	112.30	OS	No
9/8/2017	12229	Utility Cost Management	616.41	OS	No
9/8/2017	12231	DataProse, Inc.	3,678.90	OS	No
9/18/2017	12232	CHAD'S CHIPPERS TREE SERVICE	2,150.00	OS	No
9/18/2017	12233	CORE & MAIN	111,469.96	OS	No
9/18/2017	12234	Lagerlof, Senecal, Gosney & Kruse, LLP	368.68	OS	No
9/18/2017	12235	Matt Manning	90.00	OS	No
9/18/2017	12236	Olivarez Madruga Lemieux O'Neill, LLP	1,641.85	OS	No
9/18/2017	12237	Debi Pizzo	57.64	OS	No
9/18/2017	12238	RBC Incorporated	2,076.75	OS	No
9/18/2017	12239	Sam's Club	100.00	OS	No
9/20/2017	12240	Sheldon Carter	100.00	OS	No
9/20/2017	12241	Allen Flick	100.00	OS	No
9/20/2017	12242	James Powell	100.00	OS	No
9/20/2017	12243	Peggy Powell	100.00	OS	No
9/20/2017	12244	K. Michael Scott	100.00	OS	No
9/20/2017	12245	WESTERN ELECTRICAL CONTRACTING INC	7,320.00	OS	No
9/21/2017	12246	WELLS FARGO BANK	361,900.00	OS	No
9/27/2017	12247	Bankcard Center	30,687.50	OS	No
9/27/2017	12247	Bankcard Center	240.54	OS	No
9/29/2017	12248	ACWA JOINT POWERS INSURANCE AUTHORITY	28,721.00	OS	No
9/29/2017	12249	Antelope Valley Window Cleaning	30.00	OS	No
9/29/2017	12250	Bohn's Printing	852.15	OS	No
9/29/2017	12251	Lagerlof, Senecal, Gosney & Kruse, LLP	126.70	OS	No

**Quartz Hill Water District**  
 Check/Voucher Register  
 1030 - Cash In Bank (California Bank & Trust)  
 APV  
 From 9/1/2017 Through 9/30/2017

<u>Document Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Check Amount</u>	<u>Cleared Status</u>	<u>Spoiled</u>
9/7/2017	12230	DataProse, Inc.	<u>(3,678.90)</u>	OS	No
		Total 1030 - Cash In Bank (California Bank & Trust)	699,538.11		
<b>Report Total</b>			<u><u>699,538.11</u></u>		

Quartz Hill Water District  
 Check/Voucher Register  
 From 9/1/2017 Through 9/30/2017

Transaction Description	Document Date	Document Number	Payee	Document Amount
CUSTOMER REFUND	9/8/2017	2227	JOY COLVIN	65.58
CUSTOMER REFUND	9/8/2017	2228	CARA ELY	12.67
CUSTOMER REFUND	9/8/2017	2229	CHRIS FRIES	23.24
CUSTOMER REFUND	9/8/2017	2230	ROBERT IRONE	21.73
CUSTOMER REFUND	9/8/2017	2231	JOHN MANNING PLUMBING	1,162.21
CUSTOMER REFUND	9/8/2017	2232	PAM KENNEALLY	20.22
CUSTOMER REFUND	9/8/2017	2233	SERFIN MENDEZ	222.92
CUSTOMER REFUND	9/8/2017	2234	BARBARA MONSUE	2.00
CUSTOMER REFUND	9/8/2017	2235	MARNISSI MASTERS	67.49
CUSTOMER REFUND	9/8/2017	2236	JAMES PASSALACQUA	14.18
CUSTOMER REFUND	9/8/2017	2237	ELVIS PRESCOTT II	30.05
CUSTOMER REFUND	9/8/2017	2238	BARBI RYAN	70.49
CUSTOMER REFUND	9/8/2017	2239	ANDREW TWOREK	3.32
CUSTOMER REFUND	9/29/2017	2240	MIKIKO CORSETTE	74.48
CUSTOMER REFUND	9/29/2017	2241	MARYBETH A FONBUENA	80.60
CUSTOMER REFUND	9/29/2017	2242	MARY C KESTLER	36.63
CUSTOMER REFUND	9/29/2017	2243	IRVIN REDDY	73.19
CUSTOMER REFUND	9/29/2017	2244	SHAMETTA STAMPS-GOODLOW	83.87
CUSTOMER REFUND	9/29/2017	2245	KENT STEFFES	<u>269.35</u>
Report Total				<u>2,334.22</u>

QUARTZ HILL WATER DISTRICT  
RESOLUTION NO. 17-10-19A

**DRAFT**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
QUARTZ HILL WATER DISTRICT  
ADOPT QHWD's URBAN WATER MANAGEMENT PLAN  
RESCINDING RESOLUTION NO. 16-0531A**

**WHEREAS**, Quartz Hill Water District ("District") is a water district empowered to provide water service within District boundaries; and

**WHEREAS**, the District is required to update their Urban Water Management Plan every 5 years; and

**WHEREAS**, the District shall ensure the consistent use of the Department of Water Resources population tool, and

**WHEREAS**, the District has considered and evaluated information and analyses of current and projected water supplies and demands within the District's service area during normal, single-dry, and multiple-dry year periods over the next 20-year planning horizon; and

**WHEREAS**, groundwater supplies which are the primary source of water to the District, are limited in nature, being subjected to increased demands, and now subject to legal rulings arising from a groundwater basin adjudication action that further limit the District groundwater supplies; and

**WHEREAS**, due to inadequate snowfall and rainfall, opposition to the development and construction of water supply facilities, and legal restrictions on the flow of State Water Project water to Southern California, California in general, and the Antelope Valley, in particular, is experiencing shortages in water supplies; and

**WHEREAS**, there are ongoing and evolving State Regulatory actions that contribute to water distribution; and

**WHEREAS**, the District is required to comply with State law, including regulations adopted by the State Water Resources Control Board (SWRCB), codified at Title 23 of the California Code of Regulations, and is authorized pursuant thereto to implement its requirements; and

**WHEREAS** the District now desires to comply with the SWRCB regulations and to proactively prepare for the future;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Quartz Hill Water District as follows:

PASSED AND ADOPTED at a Meeting of the Board of Directors of Quartz Hill Water District held on October 19, 2017.

**DRAFT**

Allen G. Flick, Sr.  
President, Board of Directors  
Quartz Hill Water District

Debi Pizzo  
Secretary, Board of Directors  
Quartz Hill Water District

Votes:            Ayes:            Noes:            Absent:            Abstain:





## STAFF REPORT

October 13, 2017

President Flick and Board of Directors

From: Chad J. Reed

Subject: Action item D-1 (October 19,2017 Regular BOD Meeting)

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### Recommendation:

Approve Resolution 17-10-19A

### Items to be considered:

During the Department of Water Resources (DWR) review of QHWD 2015 Urban Water Management Plan the question of which population to should be used was addressed the questions was, should the urban or rural population tool be used. After numerous phone calls and DWR staff reviews it was determined to use the urban population tool. This has changed the populations tables as denoted in the attached redline. One example of these changes is denoted on page 15 table 3-1 where the overall population changed from 18,459 to that of 18,434 or 25 persons difference. There are several other areas throughout the report that also have small non-material changes. Since these changes are not material this will only need to be ratified locally and not go through the public hearing process again.

### Fiscal Impact:

**N/A**

### Attachment:

QHWD Urban Water Management Plan (Redline)

# Quartz Hill Water District 2015 Urban Water Management Plan

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**June 2016**



## **Quartz Hill Water District**

Chad Reed - General Manager

## **Atwater Consulting Group**

Richard Atwater – Principal

Patrick Atwater – Project Manager

Drew Atwater – Technical QA/QC

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